



Sacramento County SELPA

Sacramento County SELPA Extraordinary Cost Pool Funding Criteria

INTRODUCTION:

The SELPA Superintendent's Coordinating Council (SCC) has determined that there may be occasions during the course of a given budget year that unexpected expenses arise for an LEA.

The SELPA has established an Extraordinary Cost Pool (ECP) fund as part of the years' adopted budget to meet needs that arise due to extraordinary costs.

It may be that, due to needs identified during the year, these ECP funds may not cover 100% of the requests. Therefore, it is possible that requests may not be fully funded, and the LEA may be responsible for a portion of these costs, based on a prorated distribution of the available funds. Additionally, it is expected that each LEA will utilize their LCFF funding and their AB602 Special Education allocations to serve students prior to requesting additional support from the Extraordinary Cost Pool. If the need extends to an additional school year, the LEA must reapply each year, using the reapplication process.

CRITERIA for Reimbursement:

First priority will be given to fully fund the requests of the small school districts with less than 500 ADA provided criteria and timelines have been met. Reimbursement requests shall be monitored and approved by the SELPA Superintendent's Council.

The ECP was established to provide reimbursement for extraordinary costs, as determined by each LEA. Expenses may include, but are not limited to: 1) attorney's fees related to due process hearings and/or formal complaints in addition to other related costs associated with the complaint, 2) program placements, 3) staffing, and 4) other expenses determined to be above normal operating expenses of the LEA. The SELPA Administrator or designee must be notified as soon as practicable that a due process hearing or formal complaint was filed and/or if a family has retained an attorney. The SELPA has trained individuals in mediation to assist Member LEAs with the ADR (Alternative Dispute Resolution) process.

Eligible costs must relate to an individual student where the student qualifies for special education and is related to the provisions of a free and appropriate public education or where the dispute concerns whether the student should qualify for special education.

PROCEDURES:

LEAs wishing to access the ECP should complete an [Extraordinary Cost Pool Application](#) (one form per student) and submit it to the SELPA office as the need arises, but no later than April 30th. The requests will be reviewed by the SELPA Administrator and SCOE Business Office. All requests shall be provided to the SCC for review and approval. Actual reimbursements will not occur until the end of the fiscal year.

The Extraordinary Cost Pool for Nonpublic Nonsectarian Schools (NPS) / Licensed Children's Institutions (LCI) is offered by the California Department of Education. This program may reimburse the Sacramento County SELPA for extraordinary costs of single placements in nonpublic, nonsectarian schools after 1997–98, and special education and related services for student(s) residing in licensed children's institutions. Information on CDE's webpage can be found [here](#).

Costs for mental health, room and board, residential care services, legal expenses, and parent's travel reimbursement are not eligible for reimbursement under the ECP program. Additional information is provided in [California Education Code Section 56836.20](#).